

MINUTES OF THE REGULAR MEETING, JULY 13, 2020, OF THE BOARD OF DIRECTOR FOOTHILL FIRE PROTECTION DISTRICT

1. **CALL TO ORDER:** President Escheman called the meeting to order at 7:34 P.M.
2. **ROLL CALL:** Directors Gloria Bozza, George Able, Doug Escheman, Dwight Lunkley and Tracy Park were present. As three or more board members are present a quorum was formed for the meeting. Present: Chief Chris Greene and Carrie Barlean.
3. **COMMUNITY INPUT:** None
4. **CONSENT AGENDA:**
 - A. Motion made by Director Able to approve the June 8 meeting minutes, seconded by Director Park and minutes approved with unanimous vote of yes. Motion made by Director Bozza to approve June 8 budget minutes, seconded by Director Able and carried unanimously.
 - B. The Financial Report for the month of June 2020 was not available and will be presented for approval at the August Meeting.** Motion by Director Bozza to approve listed checks and warrant to be paid for the month of June 2020, totaling \$15,794.14, seconded by Director Able. Roll call with unanimous vote of yes.
5. **MONTHLY REPORTS:**
 - (A) **President:** So glad Gold Eagle Market is open and we had a great fireworks show. (B) **Chief/Manager Report:** (a) **Chief Greene reported 36 calls:** 23 Medical aids, 7 wild land fires/smoke check, 0 structure fires, 2 vehicle accidents, 0 vehicle fire, 2 public assists and 2 other hazards. There were 122 responders; average 3.39 firefighters per call. Four days of the week were not covered by OSV. (b) We have unit 6581 back costing close to \$4700 with new pump seal and packing. (c) We no longer have new volunteer Kelsey; however Matt Marcher has rejoined the department. (C) **Auxiliary:** They have not had a meeting since COVID restrictions. They are accepting all donations except clothing (just no room for any more). (D) **JPA: They signed contract with Walsh Mountain for Repeater. They are working on improving background static and interference on Digital Path site. They will be having election of officers.** (E) **Firefighters Association:** No report. (F) **Board Input:** Director Bozza handed out Overview of Candidate Filing Process to the three board members that are up for reelection November 3 (Directors Escheman, Park and Bozza). (G) **Fire Safe Council:** Tracy reported that they had a Zoom meeting. Tracy showed us sample of tags to be used on homes where residents have already evacuated (to save fire fighters time by not having to recheck residence).
6. **CONTINUED BUSINESS:**
 - A. Ethics and Harassment Training – Deadline was postponed, still researching internet meeting.

B. Replacement Bookkeeper for District – We have found a qualified replacement bookkeeper. Carrie Barlean introduced herself and gave us her work history (coincidentally she is Director Escherman’s niece). A motion was made by Director Bozza, seconded by Director Park to accept Carrie Barlean as the new bookkeeper for our district. We had a roll call with unanimous vote of yes.

C. Financial Auditor – Director Bozza notified board that there is a section of Government Code specifying that we cannot have the same auditor do our financial audit for more than 6 years in a row without permission from county controller. Director Bozza has contacted Lincoln CPA about our audit—they recommended due to COVID that we get permission to continue current auditor and they will be ready to start our audit next cycle. Director Bozza still has not heard back from them with a price quote. We will table approval of auditor until next meeting. Director Bozza will contact Yuba County Controller about approval for current financial auditor.

7. NEW BUSINESS:

A. Benefit and Gann Resolutions—We have not received paperwork from county yet.

B. Biennial review of Conflict of Interest Code—No changes have been made and 2020 Biennial Notice will be sent to county.

8. ADJOURN: 8:10 pm
Respectfully submitted,

Gloria Bozza, Clerk of Foothill Fire Protection District